

American Haflinger Registry  
Board of Directors Meeting  
November 14, 2016

<b>X</b> Chuck Hendershot President At-Large	<b>X</b> John Dunkle 1st Vice President At-Large	<b>X</b> Bill Ellingson 2nd Vice President Central Region	<b>X</b> Dave Ayers Treasurer Eastern Region
<b>X</b> Missy Shanahan Clerk to the Board	<b>X</b> Melanie Cornman At-Large	<b>X</b> Susan Haszelbart Western Region	<b>X</b> Ian Wengerd East Central Region
<b>X</b> Judy Winkler At-Large	<b>X</b> Glenn Yoder At-Large	Ruth Schwab Executive Director	

Topic	Discussion	Decision(s)	Next Step(s)
Call to Order by Chuck Hendershot at 8:06pm			
Summary of 11-4 & 5 meeting	How to run registry operations for \$61,000/year Goal to run at break even and not rely on programs for supplements Eliminate full time staffing and office space Investigating paying part time/per piece of transactions Revision of fee structures Developing procedures across the registry processes Committees picking up all of the program activities		
Technology	Chuck is checking on data center options Currently have 2 laptops		Need decision on numbers to firm price point

	Indesign for magazine		
Magazine	<p>Melanie asked Jessica Hanney about producing the magazine. Jessica said yes with a \$500 set up and \$100/issue</p> <p>Some concern that as the magazine is more than a volunteer position so the small fee makes sense.</p>		
Office space	30 days notice is required		
Fee Structure & Part time Employee	<p>John Dunkle worked with Ruth Schwab to determine the time involved in processing</p> <p>Registrations = \$10 processing fee per item taking approximately 88 hours/year</p> <p>Transfers = \$10 processing fee per item taking approximately 224 hours/year</p> <p>DNA = \$5 processing fee per item taking approximately 44 hours/yr</p> <p>Stallion license = \$10 processing fee per item taking approximately 4 hours/yr</p> <p>\$10,790 &amp; 360 hours/yr</p> <p>Handling the mail</p>		

	<p>and re-mailing program pieces would also be part of the job</p> <p>\$5 increase in paperwork</p>		
Procedures	<p>Judy Winkler will be working with Ruth Schwab to establish procedures for processing paperwork transactions</p> <p>Dave Ayers will share procedures shared another registry using the same program.</p>	<p>Dave will circulate those procedures with the board</p>	
Mailing address	<p>Dave Ayers checked with a mail center in effort to centralize and make permanent a mailing address</p> <p>Mail center will not open &amp; sort for redistribution</p>		
Candidates	<p>Executive session regarding names with interest in the position</p>	<p>Executive Committee to interview each candidate</p>	<p>Executive Committee to send availability times to Chuck Hendershot</p>
National Show	<p>Concerns about cancelling 2017. Are we jumping too quickly?</p> <p>2016 National Show committee has already expressed interest in finding sponsors</p>	<p>Consensus was no.</p> <p>Karen Young is considering chair if show begins a two-yr cycle starting in 2018</p>	<p>Chuck will also alert 2016 committee members regarding potential changes</p>
Meeting adjourned at 10:17 pm			

Respectfully submitted,

Missy Shanahan

11.15.16